

VILLAGE OF DUNCAN BOARD MEETING
February 12th, 2023 7:00 PM – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:03 PM by Chairperson, Nick Wagoner. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Lance Denbo, Steve Langton, Nick Wagoner, Jerusha Ratcliffe and Joe Boruch. Also, in attendance were, Village Staff: Marianna Evans. Michelle Schindel (treasurer) and Doug Michalak (Superintendent) were absent. *A motion was made to approve the minutes from the meeting on January 15 by Boruch, second--Langton. Vote was as follows: Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.* There were no non-agenda items brought to the Board. Wagoner continued with the meeting.

Unfinished Business:

Back Up Maintenance/Water Job Applicant Recommendation (Interview Committee) Denbo stated that he and Michalak had interviewed all three applicants. The Interview Committee recommended hiring Sandra Bazer. Denbo reported that she lives in Duncan and has for a long time. Evans reminded the Board that she had also applied for the full-time position as well. However, she applied after the closing date so did not interview at that time. Evans reported that she has had nothing but good comments about her from others. The Board discussed briefly and a *motion to approve hiring Sandra Bazer as the new Back-up Water Operator/Maintenance person was made by Denbo, second—Boruch. Voting aye—Langton, Ratcliffe and Boruch. Denbo and Wagoner abstained due to conflict. Voting nay—none. The Chairman carried the motion.* After discussing the pay for the position, a *motion to start Bazer at \$18/hr. plus \$100/month on-call pay for the duration of her 90-day probationary period was made by Langton, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

New Business:

EMC Insurance Review & Renewal Janice Hamilton (Cornerstone Insurance) presented the Board with the new policy for the Village. She reported a few changes. The premium is a little higher and deductibles on property damage and wind/hail have gone up. Property damage has gone from \$2,500 to \$5,000. She reported this was due to the claims the Village has had in the last year or so. Wind/hail deductible went from \$5,000 to \$10,000. Again, due to claims the Village has filed. These deductibles will be ‘Per location’, not per claim. Evans stated she would send Hamilton the info on the new shredder for her to include in the premium as well. Hamilton verified she should remove the old one. After reviewing, a *motion to remove the old shredder and add the new one and finally approve the new EMC Insurance policy for the Village was made by Denbo, second—Wagoner. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Columbus Baseball Proposed 2024 Contract Marcus Gillespie presented to represent the Columbus Baseball team. He reported that Evans had emailed him a copy of the contract and that he had printed and signed it. He handed it to Evans. Evans asked Gillespie to have whomever is in charge of the concession stand to get ahold of her so that they could have some sort of contract with them as well. Since it is no longer ran by the Village and the Village is responsible for it. She reported that it would be simple but that the Village needs to have something on file. Gillespie agreed and stated that he would let them know. The Board reviewed the contract again and a *motion to approve the 2024 Columbus Baseball Contract was made by Ratcliffe, second—Boruch. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

R24-285 EMS Interlocal Agreement Duncan Rural Fire District (DRFD)—public hearing opened at 7:40pm by Chairman Wagoner The Board reviewed the Interlocal Agreement and verified that it was the same as discussed and agreed upon with Robert Slusarski the last time they met. Patrick Siemek (Duncan Fire Dept. Secretary) presented to report on the EMT’s update. He reported that they should all be licensed this month. He stated that the Columbus agreement with DRFD is open until May 1st. He stated that they will then put the DRFD EMS system into practice. There were no further questions and a *motion to close the public hearing at 7:46 pm was made by Boruch, second—Langton. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.* *A motion to pass R24-285 EMS Interlocal Agreement with Duncan Rural Fire District was made by*

Langton, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.

Annual Fire Department Report Siemek presented his report to the Board. Wagoner asked about the policy of the Village Board having to approve firefighter applications. Evans reported that the reason it was not taken out before was that it was found to be in the Duncan Fire Dept. by-laws. Josh Dahlberg (chief at that time) had commented that it could be removed if wished, when and if the by-laws were ever redone. Evans stated that Siemek made her aware that they are currently going through their by-laws. Evans stated that the Village Board could decide and ask for that to be removed if they want. Evans reported that it is not in the Village Ordinances. *A motion to approve removing the Village approval of firefighters/EMT's from the Duncan Fire Dept. by-laws was made by Ratcliffe, second—Boruch. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Appoint Planning & Zoning Committee Member Evans stated that Jeff Oppliger is present and has requested interest in becoming a P&Z member. Oppliger introduced himself and stated that he would like to stay involved in the community and as such, would like to become a P&Z Committee member. The Board discussed briefly and a *motion to approve Jeff Oppliger to be a P&Z Committee member was made by Wagoner, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

R24-287 NRWA Delegate Evans read the resolution aloud. The Board discussed and all were in agreement to keep Don Reves as the main delegate and Michalak as the alternate for the following year. *A motion to approve R24-287 was made by Langton, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

NRWA Donation Recommendation Evans reported the last several years' donations. After discussing, a *motion to approve \$500 donation this year for NRWA was made by Langton, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

R24-286 Village Holiday Schedule Evans reminded the Board that they approved the new, recognized holidays last month and that this is just the formal policy. Evans read the resolution aloud of the entire recognized holiday schedule. *A motion to approve R24-286 Village Holiday Schedule was made by Langton, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Departmental Reports:

Utilities Michalak was absent. Evans reported the issues with the Village pickup. She reported that the incorrect fluid was used in the transmission. The company that sold the incorrect fluid has paid to have the transmission flushed and refilled with the correct fluid. Evans stated that was done end of last week and she has not spoken to Michalak since to know how the pickup is performing now. No further reporting.

Parks & Rec. no report.

Planning & Zoning no report.

Clerk Report Evans stated that the pre-construction meeting for the water project will be on March 5 at noon in the Village. She asked that if any board member would like to attend to let her know. No further report.

Treasurer Report & Updates—Approval of Bills Schindel was absent. Evans presented the monthly recap that was created by Schindel. After reviewing, a *motion to approve all bills as reported was made by Denbo, second—Langton. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **March 11, 2023 at 7:00 PM**. Being no other business, adjournment was made by Wagoner at 8:14p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)